



Membership 2024

Dear Member,

Please note the details below regarding membership information, important dates and contact details.

STAFF RESPONSIBLE

APPLICATIONS AND NEW MEMBERS

Helen Bolt

Marketing and Membership Manager

020 8480 4214

helen.bolt@roehamptonclub.co.uk

RESIGNATIONS AND SHARES

Jolanta Skowronska

Membership Services Manager

020 8480 4221

membership@roehamptonclub.co.uk

CHANGES TO YOUR 2024 MEMBERSHIP CATEGORY

The deadline for changes to any aspect of your membership for next year is Thursday 30 November 2023.

Either, complete a form available at the Clubhouse and Health Club Receptions or email:

membership@roehamptonclub.co.uk. Late requests will be referred to the Chief Executive, Marc Newey for approval. The fees for each category for 2024 are displayed with this notice.

RESIGNATIONS

The deadline for submitting resignations is Thursday 30 November 2023. Either, complete a form available at the Clubhouse and Health Club Receptions or email: membership@roehamptonclub.co.uk.

Late requests will be referred to the Chief Executive, Marc Newey for approval, but cannot be guaranteed to be approved.

Please note that Members shall remain liable for the subscription for the following year if this deadline is missed (Club Rule 9).

TODDLER PASSES AND JUNIOR MEMBERSHIP

Toddler Guest passes for 0-2 year olds are issued free of charge. There is a small charge for 3-4-year olds and toddlers will be offered Junior Membership in the January following their 5th birthday, at which time the relevant Junior Entrance fee will be payable.

2024 PAYMENT NOTICES

Payment Notices will be sent to Members week commencing Monday 6 November 2023, giving details of subscription fees due in January 2024. If you have any queries about your Payment Notice, please contact us by Friday 1 December 2023, which gives you a few weeks to amend any details.

DIRECT DEBITS

Direct Debit is the most time efficient and cost effective method of collecting fees from Members.

If you have not yet set up a Direct Debit, please complete a Mandate Form, obtainable from the literature carousels at the Clubhouse and Health Club Receptions, or contact the Membership Office and one will be sent to you.

ANNUAL LEVY - LEVY OFF SALES NO LONGER AVAILABLE

Any remaining Annual Levy must be spent by 31 December 2023, otherwise it will be forfeit. This may be spent in the Club Café, Juice Bar, Members Bar and Piazza Coffee Shop. Please be aware that off sales of beverages are being stopped in 2023; please make every effort to use up your levy at the various outlets or

at events in October, November and December. The Annual Levy for 2024 will be added to Members' club cards on 1 January 2024. Any monies you've added to your card as Top Up, will be carried forward for five years from the date it was put on your card and will be utilised after the 2024 Annual Levy has been spent.

LEVY TRANSACTION ENQUIRIES

If you have any queries about your levy transactions, please contact Clubhouse Reception 020 8480 4200, who will direct your enquiry to the relevant department and member of staff. Please note that levy statements are also available online in your Roehampton Club account.

CONTACT DETAILS

Please remember to notify us of any changes to your home /email addresses and telephone numbers. Forms are available at the Clubhouse and Health Club Receptions or e-mail: membership@roehamptonclub.co.uk.

As always, if you wish to discuss any aspect of your membership in person, you are very welcome to come and see Helen Bolt, our Marketing and Membership Manager, Jolanta Skowronska, Membership Services Manager or myself.

If you would like a copy of this notice to take with you, please ask at Reception.

Karen Hunneyball
Finance Director

6th October 2023